INCLUSIVE EDUCATION TEACHER

POSITION DESCRIPTION

BACKGROUND

Casey Grammar School is a Foundation to Year 12 School with a proven reputation for providing quality education. We encourage students to succeed academically, personally, spiritually and socially on their journey towards excellence. We value the ideals of compassion, integrity, inclusion, respect and excellence. We take great pride in offering a warm, nurturing and natural environment to provide our students with an exceptional all-round education. We foster a love of learning and an informed awareness of the Christian faith.

Our campus has modern facilities to enhance learning and meet the ever-changing needs of schooling while our highly trained teaching staff work with dedication and a true commitment to the growth of each and every student.

OUR COMMITMENT

- To provide our students with a broad and balanced education by encouraging participation in as many learning areas as possible.
- To encourage and enable students to recognise and value their gifts and talents and to develop these in appropriate ways.
- To encourage students, through their exposure to Christian teachings, to explore issues of faith, spirituality and values.
- To encourage students to develop and appreciate the important place which integrity, respect, tolerance and compassion have within the context of a modern society.

ROLE DESCRIPTION

To carry out teaching duties and responsibilities according to Australian Professional Standards for Teachers which are grouped into three domains of teaching: Professional Knowledge, Professional Practice and Professional Engagement. The Inclusive Education teacher will work closely with the Head of Enrichment and Inclusion to implement and evaluate intervention programs and strategies for students across various year levels for either extension or support.

The School is committed to ensuring child safety and has zero tolerance for child abuse.

KEY RELATIONSHIPS

Reports to: Head of Enrichment and Inclusion.

Liaises with: Heads of Department, Classroom Teachers, Learning Assistants, students, parents and support personnel.

DUTIES & RESPONSIBILITIES

PROFESSIONAL KNOWLEDGE:

- Complete a range of student assessments.
- Develop and monitor individual student learning plans.
- Contribute to the development of enrichment and support programs.
- Implement and evaluate intervention programs and strategies for students for either extension or support.
- Liaise with teachers, parents, students, internal and external professionals.
- Assist staff with differentiation and adjustments to the curriculum and assessment to meet individual needs.
- Maintain confidential, accurate and up to date student records.

- Assist with the collection and collation of data for funding and the NCCD.
- Contribute to policy development, departmental processes and general administration support.

PROFESSIONAL PRACTICE:

- Participate in learning to update knowledge and practice, targeted to professional needs and school and/or system priorities.
- Undertake professional learning programs designed to address identified student learning needs.
- Meet codes of ethics and conduct established by regulatory authorities, systems and schools.
- Understand the implications of, and comply with, relevant legislative, administrative, organisational and professional requirements, policies and processes.
- Establish and maintain respectful collaborative relationships with parents/ carers regarding their children's learning and wellbeing.
- Actively engage in the School's Thrive (Teacher Performance Development) Program
- Set explicit, challenging and achievable learning goals for Enrichment and Inclusion students

PROFESSIONAL ENGAGEMENT:

- Use the Australian Professional Standards for Teachers and advice from colleagues to identify and plan professional learning needs.
- Participate in professional and community networks and forums to broaden knowledge and improve practice.
- Contribute to collegial discussions and apply constructive feedback from colleagues to improve professional knowledge and practice.

SCHOOL EXPECTATIONS:

- Encourage students to be fully involved in curricular and extra-curricular activities.
- Communicate with parents about student progress and wellbeing in written reports and at parent-teacher interviews.
- Complete administrative requirements associated with classroom teaching efficiently and effectively.
- Contribute to the co-curricular program.
- Demonstrate a positive and active presence in all scheduled meetings and professional interactions.

Other duties from time to time as may be required by the Head of Senior School or Principal.

SELECTION CRITERIA

DEMONSTRATED CAPACITY:

- Knowledge and understanding of students with diverse needs
- Knowledge and understanding of best practice in education
- Develop and sustain productive working relationships with staff, students, parents and the wider community
- Operate strategically and align resources to maximize learning outcomes
- Model lifelong learning
- Facilitate change

QUALIFICATIONS, KNOWLEDGE, SKILLS AND ATTRIBUTES

- Post graduate qualifications (desirable) and/or experience in Inclusive Education
- Current VIT registration
- A strong communicator
- A capable decision maker
- Excellent organisational skills
- Ability to meet deadlines
- Excellent time management
- Ability to model the School's values of respect, inclusion, compassion, integrity and excellence

- Ability to work productively as a member of a team

Casey Grammar School is an Equal Opportunity Employer and provides a smoke free campus.

Casey Grammar School is fully committed to the protection of children. The successful applicant will be expected to satisfy child protection screening and adhere to the School's Child Protection Policies.

AUTHORISATION

Prepared and authorised by:	Principal
Approved by:	Principal
Date:	November 2026

ACKNOWLEDGEMENT

I acknowledge that I have read, understand and commit to the responsibilities and key areas detailed above.

Signed:

Name:

Date: