

## Student Mobile Device Policy

### Purpose

At Casey Grammar School, we are committed to fostering a safe, focused and inclusive learning environment for all students. We take our role in teaching students about online safety and digital citizenship seriously. Similarly, our School Values provide an imperative to act to protect our students' privacy and safety, and to reduce the risk of harm caused by the use of mobile devices at School.

The purpose of this policy is to outline the expectations regarding student mobile devices at School or when attending School events.

### Definitions

**Mobile Devices** are a portable device capable of connectivity to the internet, even if this feature is disabled. For the purpose of this policy, mobile devices include, but are not limited to, smart phones, smartwatches, screen enabled fitness trackers and wireless connected headphones.

**Basic Phone** (sometimes referred to as a 'dumb phone') means a mobile phone that can only make calls or text. These phones cannot connect to the internet.

### Foundation to Year 6

Students from Foundation up to and including Year 6, are not permitted to have mobile devices at School.

Where necessary, students from Foundation to Year 6 are permitted to bring a basic phone to school. However, from the moment the student enters the School grounds, until the moment they leave the School, the basic phone must be turned off and given to their classroom teacher for safe storage. Basic phones must not be used at any time whilst on School grounds.

### Years 7 to 10

Students from Years 7 up to and including Year 10, are not permitted to have mobile devices at School.

Where necessary, students from Year 7 to Year 10 are permitted to bring a basic phone to school, however, from the moment the student enters the School grounds, until the moment they leave the School, the basic phone must be turned off and stored in a locker. Basic phones must not be used at any time whilst on School grounds.

### Years 11 and 12

Students in Year 11 and 12 are permitted to bring mobile devices (including a basic phone) to School. However, from the moment the student enters the school grounds, until the moment they leave the school, these devices must be turned off and stored in a locker. Mobile devices or basic phones must not be used at any time whilst on School grounds.

### Medical Exemption

Students with a medical condition that requires the use of a mobile device to manage their condition, for example, monitoring of blood glucose levels for students with diabetes, will be permitted use of a mobile device exclusively for this purpose.

The necessity of mobile device in these circumstances will be determined based on a case-by-case basis, and only with the support of a Medical Practitioner.

### Emergency or Critical Incidents

Students will not be permitted access to, nor should they attempt to collect their basic phone or mobile devices in an emergency. Communications for parents/carers will be centralised and controlled by the Emergency Management Team to ensure accurate and up to date information is conveyed.

### Consequences for Breach

Where a student fails to comply with this policy, their mobile device will be confiscated, and parents will be contacted to collect the student from School. The student and their parents will then be required to attend a meeting with the Principal, or their delegate, before the device is returned.

Additional consequences may be imposed depending on the circumstances, up to and including the termination of enrolment.

Meeting will be scheduled as soon as practicable; however, they may not occur on the same day the device is confiscated. Confiscated devices will not be returned prior to the scheduled meeting.

### Related Documents

Student Code of Conduct

Bullying Prevention and Intervention Policy

### Review

This policy is to be reviewed, approved, and endorsed every three (3) years, as a minimum.

Last approved October 2025.

Next review October 2028.

*This policy is subject to change without notice at the sole discretion of CSV Limited/Casey Grammar School.*

*Printed hardcopies or downloads of this policy are considered uncontrolled.*