

Uniform Policy

Purpose

The purpose of this policy is to make clear the school's expectations with respect to students' uniform and appearance.

Our school uniform is worn to create a sense of collective and individual pride in students and their identification with the school. In addition, having a uniform improves the safety of Casey Grammar School students by making them instantly recognisable in any group, on school excursions and/or in the wider community.

Scope

This policy applies to all Casey Grammar students.

Implementation

Uniform Conventions:

- Blazers are compulsory at Secondary levels and must be worn to and from school every day. There are no excuses for this not to occur.
- Students are to arrive and leave school in full school uniform.
- Students have the discretion to wear their choice of winter or summer uniform, except from the first school day in May to the last day of Term 3 when winter uniform must be worn. There should be no mixing of uniform items from summer and winter uniforms.
- Dresses, skirts, and shorts are to be on the knee.
- Socks are not to be worn under/over tights.
- Summer short sleeve shirts may be worn untucked. Winter long sleeve shirts must be worn tucked in.
- Black leather belts must be worn with shorts/trousers that have belt loops, the buckle must be plain with no logos.
- Any item worn under the uniform, such as a T-shirt, must not be visible at the neck, leg, or sleeve.
- Navy scarf only permitted and only with winter uniform.
- Only two types of school shoes are permitted: Black leather lace up formal school shoes, (not casual shoes sold as school shoes) black leather buckle up shoes (not fashion shoes). For both types, the heel is not to exceed 3cm. Students wearing T-bar school shoes must have them buckled up.
- In accordance with the Sun Smart Policy, hats are compulsory to be worn at recess and lunchtime and at all sporting/outdoor activities in first and fourth term. Beyond this, students may be asked to wear their hats on high UV days in second or third terms. Hats should remain at school at all times.
- Correct sports attire, including socks and hats when outside must be worn to every sports lesson.

- Running shoes are only to be worn at recess, lunch or for PE lessons and not be worn inside or during class time.
- Uniforms must be maintained in good order. This entails being clean, ironed and in good repair. Any missing buttons must be replaced and hanging hemlines, torn pockets or seams re-sewn.
- A Casey Grammar School bag is a compulsory item. No other bag is acceptable for use to and from school or on excursion except for the CGS excursion bag.
- The tabs at the back of the summer dress must be loosely buttoned at all times and must not be tied.
- During Terms 1 and 4 students must comply with the Sun Protection (Student) Policy.

Hair:

- Hair to be tied back if it touches the shoulder.
- Hair ties can be worn in summer and winter fabrics, or plain hair ties may be worn in one of the schools colours of cherry red, navy or white.
- Coloured hair clips, ties and headbands must be cherry red, navy or white.
- Extreme hairstyles are not permitted. Hair colour/tips must not be noticeably different from natural hair colour.
- Boys must be clean shaven.

Makeup / Jewellery / Accessories:

- Tattoos are not to be visible when wearing any part of the school uniform correctly.
- No makeup is permitted. This includes lipstick, coloured lip gloss and false eyelashes.
- No nail polish – no artificial nails.
- No jewellery is permitted except for the following:
 - Watch
 - Students may wear one set of earrings in the lower earlobe, either sleepers, small hoops, or plain studs with nothing hanging from them. Additional ear piercing must have clear blanks.
 - Spacers and facial piercings are not permitted.
 - No rings, bracelets, necklaces, or ankle jewellery are permitted. A small cross on a chain that is long enough for it not to be visible at the neck or a Kara is permitted.
- No hats or sunglasses to be worn in glass.

If any of these items are worn to school they will be confiscated, and parents will be asked to collect them. Parents will be informed of any breaches of the school's uniform policy.

School Uniform for School Events

All Casey Grammar School events and excursions must be attended in full school uniform, including blazer for Secondary students.

When representing the school in sports, full and correct sports uniform must be worn. Students who are not in full school or sports uniform will not participate in the excursion.

Enforcing School Uniform Policy

Monitoring high standards of uniform is everyone's responsibility. Do not accept sloppiness if students are out of uniform. Mentors will need to remind students that:

- It is a matter of routine procedure that the classroom teacher requires all students to be dressed correctly before they are seated at the beginning of each lesson.
- Within the school buildings and surrounds visible to visitors, uniform must be worn correctly. Teachers should stop and speak to students who are wearing their uniform in an unacceptable manner and supervise any adjustments that need to be made.
- On the playing fields and courts a more relaxed approach to uniform will be tolerated.

Procedure for Incomplete Uniform

Students arriving at school without complete school uniform must have an explanatory note from parents. The explanatory note must be provided to the Head of Year to obtain a [insert title] pass. This pass may be shown throughout the day when incomplete uniform is questioned by other staff.

At wellbeing sessions, any student not in complete uniform, and has not obtained or is intending to obtain a uniform pass, will incur an infringement to be signed by parent. Failure to comply with uniform policy may result in:

- An educative discussion in the first instance.
- A phone call to parents asking them to bring the necessary items to school or to remedy the situation.
- A letter home to parents outlining the situation and asking for compliance.
- Internal suspension until the situation is remedied.
- Exclusion from school until the student complies.

As there may be slight variations in the uniform regulations from year to year, staff are advised to consult the Student Record Book, which will contain the current regulations pertaining to uniform. From time to time, it may be necessary to clarify an issue relating to uniform during the year, which will be clearly communicated to the school community via assemblies and newsletters.

Exemptions

The school recognises that there may be situations where the application of this Uniform Policy may affect students unequally. Students and their parents/guardians may apply either in writing or in person to the Head of School for an exemption to this policy if:

- An aspect of this policy prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background.
- The student has a particular disability or health condition that requires a departure from the policy.

The Head of School will determine if an exemption is applicable on a case-by-case basis.

Related Documents

Sun Protection (Student) Policy

Review

This policy is to be reviewed, approved and endorsed every three (3) years, as a minimum.

Last approved August 2025.

Next review August 2028.

This policy is subject to change without notice at the sole discretion of CSV Limited/Casey Grammar School.

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