

Application for use of School Facilities – Risk Assessment



Date:	
Applicant:	
Proposed use:	

	Risk consideration	Yes	No
	Has the Applicant read the CSV Ltd Use of School Facilities Policy?		
	Generally		
1.	Is the proposed use inconsistent with the ethos, values and needs of the Schools and CSV?		
2.	Is the Applicant's commitment to Child Safety and the Child Safety Principles and practices inconsistent with those of CSV?		
3.	Does the proposed use interfere with the School's provision of quality learning programs for its students?		
4.	Does the proposed use involve a major commitment of school resources?		
	Specifically		
5.	Does the proposed use have any significant potential to cause injury, damage or risk to students, school buildings or property?		
6.	Is the proposed use likely to infringe on the delivery of School programs?		
7.	Does the proposed use have any significant potential to harm the reputation of the School or CSV?		
8.	Does the proposed use have any significant potential to create a perception that the School or CSV endorses or supports any particular religious, political or social idea or belief?		
9.	Is the proposed use likely to create excessive noise or pose a nuisance to nearby residents?		
10.	Is the proposed use illegal or in breach of any applicable regulations or permits?		
11.	Is it likely that the costs to the School associated with the proposed use will exceed the financial return and/or any other non-financial benefit?		
12.	The group or organisation seeking to use the School facilities must be able to produce evidence of public liability insurance which provides appropriate coverage of at least \$10 million, or must otherwise satisfy the Leadership Team member that this requirement might be waived on the basis that the proposed user is an individual person or group of people (not a company, incorporated association or business) and that the proposed use is of a non-commercial and low risk nature. Will the group or organisation be unable to meet these requirements?		

If any one or more of the answers in this Risk Assessment is “Yes” (questions 1-12), the proposed sharing of the School facilities should be refused by the Leadership Team member or referred to the Board for further consideration. A copy of this Risk Assessment should be retained on file.

Authorised Person: Date

Print Name: